



NANAKULI-MAILI NEIGHBORHOOD BOARD NO. 36

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REGULAR MEETING MINUTES TUESDAY, AUGUST 16, 2016 NANAIKAPONO ELEMENTARY SCHOOL

CALL TO ORDER – Chair Cynthia Rezentes called the meeting to order at 7:12 p.m. **Quorum was established with seven (7) members present.** Note – This nine (9) member Board requires five (5) members to establish quorum and to take official Board action.

Board Members Present – Hanalei Aipoalani, Karen Awana, Tercia Ku (arrived at 7:25 p.m.), Patty Kahanamoku-Teruya, Richard Landford, Maryann Malabey, Richard Medeiros, and Cynthia Rezentes.

Board Members Absent – Polly Grace.

Guests – Captain Maeda Ryan Maeda and Firefighter Carl Otsuka (Honolulu Fire Department); Director Gary Nakata (Mayor Kirk Caldwell's Representative); Kathy Davenport (Councilmember Kymberly Pine's Office); Senator Maile Shimabukuro; Representative Jo Jordan; Representative Andria Tupola; Major Kwame Boateng and Katie Richesin (U.S. Army Garrison Hawaii 65th Brigade Engineering Battalion); Barry Usagawa and John Thomas (Board of Water Supply); Victor Flint (Naval Facilities Engineering Command); James Manaku Sr.; Shirley Landford; Stacelynn Eli; Alice Greenwood; Black Hoohuli; Pua Ford; Rachel Kailianu; DeMonte Connor; Teri Conila; Paul Paaaina; Donette Lawson; Lemonie Kalowena; Garrett Clark; Robert Cressy; Kapua Keliikoa-Kamai; Marc Kalai Pa'aluhī (Waianae Neighborhood Board No. 24) and Relley Araceley (Neighborhood Commission Office).

CITY/STATE MONTHLY REPORTS:

Honolulu Fire Department (HFD) – Firefighter Carl Otsuka reported the following:

- **July 2016 Stats:** There was 1 structure fire, 2 wildland/brush fires, 3 activated alarms, 73 medical emergencies, 1 motor vehicle collision with a pedestrian, 2 motor vehicle crashes, and 2 hazardous materials incident.
- **Safety Tip:** Smoke alarms should be installed and maintained in every home. Test smoke alarms at least once a month using the test button. If the smoke alarm has a nine (9) – volt battery, change it annually. The entire smoke alarm should be replaced every 10 years. The HFD will be conducting its Smoke Alarms for Everyone (SAFE) program from Tuesday, September 13, 2016 to Friday, September 16, 2016. Residents interested in receiving a free smoke alarm installation, please call 723-7167 for more information.

Questions, comments, and concerns followed:

1. **Contraflow:** Teruya asked and Captain Ryan Maeda responded that HFD response to incidents has not been too difficult with help from the Honolulu Police Department (HPD), but it is difficult to return to the fire station. Captain Maeda noted concerns with the ability for the Waianae HFD to respond to emergencies eastbound. Awana asked if HFD was involved in conversations and planning for the contraflow. Landford urged HFD to submit any suggestions to himself and the board chair for discussion with the Department of Transportation (HDOT).
2. **Emergency Access Road (EAR):** Resident Alice Greenwood asked and Captain Maeda responded HFD is allowed access to the EAR only when responding to brush fires. Resident Momi encouraged HFD submit their suggestions to changing the contraflow to board member (BM) Landford and urged the usage of the EAR for the emergency vehicles. Captain Maeda noted he would compile information with Waianae's fire station.

Honolulu Police Department (HPD) – An HPD sergeant circulated a handout and reported the following: **June 2016 Stats:** There were 31 motor vehicle thefts, 43 burglaries, 170 thefts, 57 unauthorized entry into vehicles (UEMV) and 7,316 calls for service.

Questions, comments, and concerns followed:

1. Response Time: Teruya noted a recent instance where HPD did not respond to a 911 phone call. Landford noted a similar instance where HPD did not respond to a call that he placed. The sergeant will follow up.
2. Contraflow: Awana asked how many accidents occurred during contraflow and if the \$8 million appropriated for the contraflow project will be used for the HPD special duty officers.
3. Tracks Beach: Medeiros restated and the sergeant responded that HPD is aware and monitoring the concern from previous months regarding trucks illegally on the sand at Tracks Beach.
4. Thanks: Resident DeMonte Conner thanked HPD for their work with the contraflow.

Board Member Ku arrived to the meeting at 7:25 p.m. **Eight (8) members were present.**

5. Waianae Police Station: Resident Pua Ford stated concerns with no staffing at the Waianae Police Station. Lieutenant Chang responded that HPD command is currently trying to fully staff the station but personnel is present at the station to provide full service. The only service not provided yet at the Waianae Police Station is processing arrestees.
6. International Union for Conservation of Nature (IUCN): Greenwood asked and Lieutenant Chang responded that the IUCN convention will pull officers mainly from the support units and that HPD command is working to keep the patrol units are sufficiently staffed.
7. Coffee with a Cop: Greenwood announced that the next "Coffee with a Cop" will be held on Wednesday, August 17, 2016 from 7:00 a.m. to 9:00 a.m. at the Waianae McDonalds.
8. Waianae Police Station: Awana asked and Lieutenant Chang responded that a request for about 16 positions to staff the Waianae Police Station was made but the current status is unknown.

Board of Water Supply (BWS) – John Thomas circulated a handout and reported the following:

- July 2016 Main Breaks: There was no main break for July 2016.
- Impersonations: The Board of Water Supply (BWS) is once again alerting the public of individuals claiming to be BWS employees in order to gain access to private property in order to commit burglary. Posing as a utility company employee is a tactic used to gain access to private property and even inside homes. The BWS reminds the public that, if approached by someone saying he/she is from the BWS, all personnel involved in official BWS activities will be properly credentialed by wearing official BWS attire with the BWS logo, driving BWS labeled vehicles (with BWS license plates), and carrying an official City and County of Honolulu badge, with the agency identified as the BWS. If someone claiming to be a BWS employee is unable to provide a reasonable combination of these credentials, residents are encouraged to call the Honolulu Police Department at 9-1-1 for assistance. The community may also call the BWS at 748-5041 to file an additional report of suspicious situations and encounters.
- Water Master Plan: Public input on the BWS Master Plan is being accepted now through September 12, 2016. The full document and more information is available at www.boardofwatersupply.com.
- Kulaaupuni Street and Alta Street Eight (8)inch Main Project: Henry's Equipment Rental & Sales Inc. completed the water system improvement project on Kulaaupuni Street in Nanakuli and Alta Street in Waianae. For questions and concerns residents call contact the BWS Construction Branch at 748-5730.
- Concern Follow-Up: BWS has an emergency hotline to report water system leaks or to request shutoff for home plumbing repairs, which is 748-5000. After checking with the Department of Parks and Recreation (DPR) there is no 24-hour "trouble line". Residents are urged to call 911 to report leaks, vandalism, and other emergency issues. DPR staff can be reached at 768-3003 during regular business hours. Thomas noted that there is active water service at Ulehawa Beach Park, but specific questions regarding water use at the property should be directed to DPR staff at 768-3003.

Questions, comments, and concerns followed: Regular Business Hours: Teruya asked and Thomas responded that BWS regular business hours are 7:00 a.m. to 4:30 p.m. Monday through Friday and that BWS supplies water to City Parks but is not directly responsible for how the water is used. Teruya suggested a hotline be developed for residents to speak with someone when water is unavailable at the park.

Military Representative – Major Kwame Boateng circulated a handout and reported the following:

- Multi Fuel Generation: The initial ground breaking for a multi-fuel generation plant on Schofield Barracks recently occurred.
- Deactivation: The 114th infantry will be deactivated due to downsizing efforts by the government. A walk around parts of the island will be held in recognition of the infantry's deactivation. Nanakuli High School's JROTC will be participating in the walk.
- Environmental Youth Program: Four (4) youth groups were sponsored by the Army to help with protecting the native habitat.

- Holy Family Orphanage: The Army thanks the community for making the experience a success for the visiting orphans. Interested residents can find more information at www.peace-bridges.org.
- Noise Complaint: Residents can call 656-3487 with any noise complaints.

Questions, comments, and concerns:

1. Staging Area: Awana asked if Lualualei can be used as a staging area during disaster times. Chair Rezentes stated that Victor Flint may be able to respond on behalf of the Navy.
2. Deactivation Walk: Greenwood asked and Major Boateng that the walk begins at 3:30 a.m. Greenwood stated that there will be a presentation by the Army regarding disaster preparedness.

Mayor Kirk Caldwell's Representative – Director Gary Nakata for the Department of Community Services (DCS) reported the following:

- Emergency Hotline: Director Nakata noted that he will raise Teruya's concerns regarding a hotline for reporting water shutoffs at parks and see what can be reported.
- Pokai Bay Leak: The leak reported at the July 2016 meeting was repaired. Nakata asked and Landford noted that the leak is still present and the cone is still over the damaged area.
- Mali Beach Park: The Department of Parks and Recreation (DPR) will continue to work to find a part-timer who would be willing to close the comfort station at Mali Beach Park. DPR asked the board to contact the DPR District III office to recommend a volunteer who is responsible, reliable, and trustworthy.
- Ulehawa Beach Park: In regards to a previous concern with the women's restroom at Ulehawa Beach Park 1, DPR is working with the Department of Design and Construction (DDC) but has run into problems including severely corroded pipes located under the concrete floors.
- Mali Beach Park (continued): A work order was submitted to the Department of Facility Maintenance (DFM) for lighting at the Mali Beach Park comfort station.

Questions, comments, and concerns followed:

1. Locking Restrooms: Malabey asked what time the comfort stations are expected to be locked. Teruya asked why DPR staff cannot lock the doors. Medeiros asked if other City parks require the same volunteer service.
2. Repaving Schedules: Landford asked how the road repaving schedule is being setup in regards to which roads get repaved and when. Landford asked if it is common for residential roads to be repaved before main roads.

Councilmember Kymberly Marcos-Pine – Councilmember Pine circulated newsletters and reported the following:

- Resolution 16: The resolution was adopted by the City Council on Wednesday, August 3, 2016 and requests the City and State collaborate on pedestrian safety measures along Farrington Highway.
- North-South Road: The City and State is still discussing the progress of North-South Road. The City did budget \$2 million for a study.

Questions, comments, and concerns followed:

1. Pedestrian Safety: Medeiros suggested increased focus on pedestrian safety education and jay walking citations.
2. HPD: Awana requested an update on the staffing of the Waianae Police Station.

BOARD BUSINESS

Approval of the July 19, 2016 Regular Meeting Minutes – **Aipoalani moved and Teruya seconded to approve the June 21, 2016 regular meeting minutes as published. The minutes were APPROVED UNANIMOUSLY, 8-0-0 (AYE: Awana, Aipoalani, Ku, Teruya, Landford, Malabey, Medeiros, and Rezentes; NAY: None; ABSTAIN: None).**

Approval of the August 16, 2016 Meeting Agenda – **Aipoalani moved and Teruya seconded to approve the August, 16, 2016 regular meeting agenda.** Discussion followed: HDOT: Medeiros asked and Chair Rezentes responded that an update from HDOT was submitted to the Chair to be reported at the meeting. Teruya noted displeasure with the absence of a HDOT representative. Landford thanked HDOT staff for being present at the necessary intersections to manually control the lighting changes.

The agenda was APPROVED UNANIMOUSLY, 8-0-0 (AYE: Awana, Aipoalani, Ku, Teruya, Landford, Malabey, Medeiros, and Rezentes; NAY: None; ABSTAIN: None).

Treasurer's Report – Malabey reported a remaining balance of \$513.22. The report was filed.

Request for a New Board Banner – **Teruya moved and Aipoalani seconded that the Nanakuli-Maili Neighborhood Board No. 36 request two (2) new board banners. The motion was APPROVED UNANIMOUSLY, 8-0-0 (AYE: Awana, Aipoalani, Ku, Teruya, Landford, Malabey, Medeiros, and Rezentes; NAY: None; ABSTAIN: None).**

Reports Of Members Attendance At Other Meetings – Chair Rezentes reported that herself, Landford, and Awana were present for the recent Bureau of Ocean Energy Management (BOEM) meeting and the August 2016 Waianae Neighborhood Board meeting. Awana noted that she and Malabey were present a recent Sunset on the Beach meeting.

RESIDENTS'/COMMUNITY CONCERNS

- Tour Boats: Resident DeMonte Conner noted concerns with tour boats from Ko'olina misusing the Nanakuli area.
- Congressional: Greenwood requested representation of Hawaii's congressional delegation at the board meetings.
- Emergency Preparedness: Greenwood announced that monthly emergency preparedness meetings are held every third Wednesday at the Waianae District Park. Greenwood noted the Army will be presenting at the upcoming meeting.
- Beach-Park Cleanup: Teruya announced that on Saturday, August 20, 2016, a "Beach and Park Cleanup" will be held in collaboration with the Nanakuli High School football program from 7:30 a.m. to 10:30 a.m.
- Sunset on the Beach: Teruya thanked the City for partnering to reintroduce Sunset on the Beach at Maili Beach Park on Saturday, September 24, 2016 and Sunday, September 25, 2016.
- Voting: Teruya urged the community to vote in the upcoming primary elections.
- Navy: Victor Flint stated he would forward Awana's suggestion regarding using Lualualei as a staging area during emergency situation.

OLD BUSINESS – BWS Draft Water Master Plan: Barry Usagawa gave a short presentation regarding BWS's Water Master Plan which looks at the system, evaluates infrastructure needs, identifies demands and water sources for those demands, and balances the costs of the community's needs. Usagawa reported the following:

- Sources: 100 percent of potable water provided is ground water. Eight (8) million gallons of recycled water is used every day for industry and irrigation use. Population has grown since 1990 but water demand has decreased 10% due to efficient water use. 145 million gallons of water is served to about one (1) million customers per day.
- Plan: The plan is currently available at www.boardofwatersupply.com and takes a 30-year future look into water needs. A comprehensive conditions assessment of the water mains and lines has been conducted. Water main breaks have decreased from 500 to 300 breaks per year in the last 20 years. Climate change has been factored into the plan and studies show that rainfall has decreased in recent years.
- Recommendations: New drinking supplies will be needed for the Ewa, Waipahu, and Honolulu areas. Non-potable water amounts needs to be doubled. Most water pumps are currently serviceable, but some others need to be rehabilitated or built as needed. 90% of BWS's reservoirs are still ok but more storage is needed for the Ewa, Waipahu, Waianae, and Honolulu areas. A reservoir storage project is currently being done in the back of Waianae Valley which will be able to provide water in emergency situations. High risks pipes are being prioritized for maintenance. The replacement value of the entire BWS system is estimated at \$16 billion with capital improvement project (CIP) funding providing \$80 million per year.
- Public Comment Period: The public comment period is open until Monday, September 12, 2016 at www.boardofwatersupply.com. BWS intends to have the complete plan ready for adoption at the October 2016 BWS board meeting. A financial plan and rates study is scheduled to begin at the end of 2016. Emailed comments can be sent to bwswatermasterplan@hbws.org.

Questions, comments, and concerns followed:

1. Solar Panels: Greenwood asked if BWS was aware of the possible leakage of hazardous material into the aquifer from solar farm poles being dug near the Kamalei Wells. Usagawa responded that he is unsure if there will be any affect seeing as the well is 100 feet down and the poles are usually dug six (6) to seven (7) feet into the ground but will follow up.
2. Red Hill: A resident asked how BWS is addressing the Red Hill leak. Usagwa responded that there is an entire section dedicated to the Red Hill leak. A meeting and presentation were currently held by the Department of Health (DOH) in regards to what is being done in collaboration with the Navy and the Environmental Protection Agency (EPA). There are large water sources about half a mile to a mile away from the spill area and BWS is monitoring the situation. The Navy is monitoring their sources which may be affected and BWS has an agreement to assist the Navy if their water source proves to be contaminated.

Usagawa clarified that the Pearl Harbor aquifer is supplied by Kunia and has been filtered and treated for pesticides since the 1980's. Agriculture lands have been given best management practices. Usagawa noted that BWS water must meet Safe Drinking Water Act standards and that 30,000 tests are run a year.

3. Appreciation: Conner thanked BWS, Representative Jordan, and Chair Rezentes for dedicating a water pipe to Kaneaki Heiau.
4. Water Spots: Resident Paul Paaaina asked and Usagawa answered that the spots left on cars after washing is due to minerals that are present in the water and noted the minerals are non-toxic.
5. Golf Courses: Paaaina asked and Usagawa responded that various golf courses utilize different types of water and pipes but not all are BWS sources. Usagawa noted that there are ongoing discussion to get Ala Wai golf course off the BWS potable water system.
6. Desalination: Paaaina asked and Usagawa stated that BWS is utilizing desalination plants and other methods to conserve water. Usagawa noted that the Ho'opili development must use recycled water for irrigation on the entire property. The first sea water desalination plant will be built in Kalaeloa to address the anticipated droughts.
7. Red Hill (continued): Paaaina asked and Usagawa clarified that Red Hill base uses their own water source which has less than the maximum contaminant level. Victor Flint noted that any resident interested in getting information regarding the Navy leak can see him,
8. Sea Water: Resident Pua Ford asked and Usagawa gave a short explanation on sea water sourcing and stated that BWS does have plans to make sea water drinkable but it will be used only to keep the system sustainable.

Teruya moved and Aipoalani seconded that the Nanakuli-Maili Neighborhood Board No. 36 support the BWS Water Master Plan. The motion was APPROVED UNANIMOUSLY, 8-0-0 (AYE: Awana, Aipoalani, Ku, Teruya, Landford, Malabey, Medeiros, and Rezentes; NAY: None; ABSTAIN: None).

NEW BUSINESS – Update on Nanakuli Farrington Highway Widening Project, Nanakuli Contraflow, and Ma'ipalaoa Bridge Reconstruction: Chair Rezentes read a letter provided to the board:

- Ma'ipalaoa Bridge: Prior to construction start HDOT conducted a field survey and found unidentified utility plans. To minimize delays HDOT will be moving all lines, at or above grade, before construction. No definite start date can be provided. The community will continue to be alerted. During construction two (2) lanes will be available in both directions for traffic. HDOT is pursuing a noise variance to allow night time work.
- Nanakuli Turning-Lanes: The anticipated completion date is now Summer 2017 but HDOT is looking into all possibilities to expedite the project. Construction work is limited to night time work to minimize traffic.
- Contraflow: Westbound traffic has decreased during peak hours. HDOT will be taking counts to verify the increase in throughput. HDOT has monitored and timed the travel eastbound and found that there was a maximum time of 55 minutes while some reports have stated an hour or more of travel time. The commute times have decreased and HDOT will continue to work with the community to make it as efficient as possible. HPD will assure emergency vehicles are able to traverse the contraflow as quickly as possible. HDOT will work with TheBus to minimize the effects of bus stops. HDOT is procuring a tow truck contract to assure accident response is available during traffic peak times.
- Concerns: Chair Rezentes noted that Senator Shimabukuro has noted that multiple things will be done to help make the contraflow more effective. Concerns regarding emergency vehicle efficiency and the duration of the special duty officers at intersections will be forwarded to Deputy Sniffen. Deputy Sniffen will continue to survey the situation and would like to be present at the October 2016 Nanakuli Neighborhood Board No. 36 meeting.

Questions, comments, and concerns followed:

1. Speeding: Landford noted there is speeding along Farrington Highway now that there is more space to drive after 5:30 p.m. and would like to see more "slow down" signs to warn drivers.
2. Commercial Vehicles: Teruya urged HDOT to encourage commercial vehicles to stay within the right lane. Teruya suggested the signs expressing this be made larger.
3. Crosswalk: Teruya noted that the crosswalk fronting Sack-N-Save is extremely dangerous.
4. Secondary Road: Teruya and various board members and residents requested morning contraflow for eastbound traffic and urged long-range transportation infrastructure planning with the congressional delegation included.
5. Communication: Awana voiced displeasure with the amount of communication between HDOT and the community. Awana suggested a special meeting be held to discuss the contraflow before the October 2015 regular board meeting.
6. Questions: Awana asked for an update on a study that was allocated \$500,000 regarding a mauka highway, what is the cost of the HPD special duty officers and freeway service patrol, and if there is a liability issue

- with emergency vehicle response problems. Teruya noted a joint town hall between the Waianae Neighborhood Board and the Nanakuli Neighborhood Board should be held regarding contraflow.
7. Pohakunui: Conner announced that there is currently no speeding along Pohakunui Avenue. Conner noted drivers can utilize Paakea Road to bypass eastbound traffic. Ku noted that Princess Ka'ahanu Avenue is not a thoroughfare and stated concerns with children in the community.
 8. Kalaniana'ole Park: Resident Donette Lawson noted concerns with people using Kalaniana'ole Beach Park as a turn-around and requested more communication with the community.
 9. Signs: Resident Kapua Keliikoa-Kamai stated concerns with the absence of notifying signs on the roads and with the absence of HPD on the first day of the contraflow. Malabey noted that HDOT had stated that HPD would be present and the project was slated to begin two (2) weeks before the beginning of the school year.
 10. Town Hall: Teruya noted that an elected official could host a town hall.

ELECTED OFFICIALS

Governor David Ige's Representative – The Capitol Connections newsletter was available; no representative was present. Chair Rezentes noted that the Governor's office has been notified of the continued absence of a representative to the regular board meetings.

Senator Maile Shimabukuro – Senator Shimabukuro circulated a newsletter and reported the following:

- Contraflow: Senator Shimabukuro will try to organize a town hall with HDOT to discuss contraflow. Delays occurred due to concerns with using the emergency access bridge, Kalaniana'ole Beach Park, and Pohakunui Avenue, which then led to difficulty securing HPD officers on short notice. Talks will be held with the State to address the left turn allowed at Piliokahi Avenue. Area teachers have voiced displeasure with eastbound traffic. Residents have voiced complaints with the inability to turn left into Kaiser at Nanaikeola Street. Residents have asked and the State has responded that Helelua Road can only be opened for emergencies.
- Highway Projects: HDOT's recent project funding changes will not affect the left-turn lanes project and the widening study will continue. The secondary access option will continue to be looked at.

Questions, comments, and concerns followed:

1. Governor's Representative: Medeiros asked Senator Shimabukuro to ask the Governor for a representative to be sent to the Nanakuli Neighborhood Board No. 36 regular board meeting.
2. Lighting: Landford thanked HDOT staff for manually operating the lighting switches and noted that the lights switches are based on the amount of cars needing to take the lighted turns.
3. Candidate: Keliikoa-Kamai noted concerns with a candidate being designated as a democrat.

Representative Andria Tupola – Representative Tupola circulated a newsletter and reported the following:

- Town Halls: A Kolekole Town Hall will be held on Wednesday, August 31, 2016 at 7:00 p.m. at Ka Waihona Charter School. A Smart 911 Town Hall will be held on Tuesday, August 30, 2016 at 7:00 p.m. at the Sea Country Club House. A Wake Up Westside Emergency Preparedness Fair will be held on Saturday, September 17, 2016 from 9:00 a.m. to 12:00 p.m.
- Pedestrian Safety: A Walk-Wise presentation was held at the Waianae McDonalds tonight, Tuesday, August 16, 2016, where lights were handout out. Hawaii Bicycle League (HBL) flags are placed along Farrington Highway to help keep pedestrians safe at un-signalized crosswalks.

Questions, comments, and concerns followed: Governor's Representative: Medeiros asked Representative Tupola to ask the Governor for a representative to be sent to the Nanakuli Neighborhood Board No. 36 regular board meeting.

Representative Jo Jordan – Representative Jordan referenced written reports that were available and reported the following.

- HDOT Emails: Residents can sign up for email updates regarding HDOT meetings at HDOT's website.
- Representation: The Governor's office has been notified that no representative has been attending the regular board meetings.
- Town Hall: The town hall held on Tuesday, June 28, 2016 is now available online at www.olelo.com.
- Pop-Up: The next pop-up meeting will be held on Wednesday, August 31, 2016 at the Waianae Public Library.
- Flood Conference: Representation Jordan will be present at an upcoming flood conference which will be held by the DLNR.
- Pokemon Go: DLNR has sent out an email to remind Pokemon Go users to be respectful of cultural sites.
- Tax: Residents will be receiving new general excise tax (GET) and transient accommodations tax (TAT) licenses to coordinate with the new tax modernization program.

Questions, comments, and concerns followed:

1. Thanks: Teruya thanked Representative Jordan for all the work she did over the past years.

ANNOUNCEMENTS:

- Next Regular Board Meeting: The next Nanakuli-Mailii Neighborhood Board No. 36 regular meeting will be held on Tuesday, September 20, 2016 at 7:00 p.m. at Ka Waihona O Ka Naauao Public Charter School.

ADJOURNMENT: The meeting was adjourned at 10:11 p.m.

Submitted by: Relley Araceley, Neighborhood Assistant;
Reviewed by: Neil Baarde, Neighborhood Assistant II;
Final Review by: Cynthia Rezentes, Chair